

## Applying for:

- **EMT-Paramedic Spring '12**  
**DSHS Course Approval- Austin #607444/ Silsbee #607441**

### Instructions:

1. Please type or print neatly.
2. Fill out this application completely.
3. In addition to the completed application, the following items must be attached:
  - High School Diploma/G.E.D or college transcript.
  - Verification of immunization against
    - Meningitis
    - Tetanus
    - Diphtheria
    - Mumps, Measles, and Rubella
    - Varicella or documented proof of chicken pox
    - Hepatitis B (consists of a three dose series which can take several months to complete)
    - Hepatitis A is not required, but it is recommended
  
  - Results from a tuberculosis skin test or chest x-ray **report** that is less than one year old showing no TB infection. (X-Ray report is a statement from a MD or DO stating physician's findings). We do not need the actual x-ray.

### Completed packet should be mailed to:

**NEMSA**  
**ATTN: DENISE CLARK**  
**4100 ED BLUESTEIN BLVD., STE.100**  
**AUSTIN, TX 78721**





## EDUCATIONAL HISTORY

Have you ever attended a college or university? List all previous colleges attended (College City/State Dates Attended).

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## EMS EDUCATION PROGRAM APPLICATION DISCLOSURE

A background report will be made in connection with your application for admission into the EMS Education Program at UT/NEMSA Campus.

### ANSWER ALL QUESTIONS, THEN SIGN AND DATE:

Have you ever been convicted of a crime, been arrested, been assessed deferred adjudication for a crime or pled guilty or nolo contendere to a crime, or been convicted of any misdemeanor to include DWI / DUI?

Yes \_\_\_\_\_ No \_\_\_\_\_

Have you ever been convicted of any crime, been arrested, been assessed deferred adjudication for a crime or pled guilty or nolo contendere to a crime, or been convicted of any misdemeanor involving the use, sale, possession or distribution of drugs or chemical substances?

Yes \_\_\_\_\_ No \_\_\_\_\_

Have you ever been convicted of a crime, been arrested, been assessed deferred adjudication for a crime or pled guilty or nolo contendere to a crime, or been convicted of any misdemeanor for assault, burglary, or theft?

Yes \_\_\_\_\_ No \_\_\_\_\_

Have you ever been convicted of a crime, been arrested, been assessed deferred adjudication for a crime or pled guilty or nolo contendere to a crime, or been convicted of any misdemeanor involving the misappropriation of fiduciary property or property of a financial institution, or securing document(s) by deception that is punishable as a class A misdemeanor?

Yes \_\_\_\_\_ No \_\_\_\_\_

***If you have answered "Yes" to any of the above questions, please use the space below to state all charges, dates, and dispositions. Please note: Failure to disclose information on this form is automatic grounds for denial of admission or subsequent dismissal from the EMS Program and forfeiture of all fees paid.***

*I certify that the information provided on, and/or submitted with this application is true and correct. Formal application to the EMS program does not guarantee admission to the program or the college. I understand that false or misleading information in my application or interview may result in my release from the program.*

*I have read and understand what this means. I hereby authorize the procurement of a background report for the purpose of admission into the EMS Education Program.*

**Date:** \_\_\_\_\_

**Applicant name: (PRINT)** \_\_\_\_\_

**Applicant signature:** \_\_\_\_\_

## Functional Position Description

### Introduction

The following general position description for the EMT, EMT-I and EMT-P is provided as a guide for advising those interested in understanding the qualifications, competencies and tasks required for emergency medical services certification. It is the ultimate responsibility of an employer to define specific job descriptions within each Emergency Medical Services (EMS) entity.

### Qualifications

To qualify for EMS certification or licensure an individual must successfully complete a Texas Department of State Health Services approved course and achieve competency in each of the psychomotor skills.

In addition the individual must achieve a passing score on the National Registry of EMT's examination. EMS personnel must be at least 18 years of age. Generally, the knowledge and skills required show the need for a high school education or equivalent. EMS personnel must have the:

- a. Ability to communicate verbally via telephone and radio equipment
- b. Ability to lift, carry and balance up to 125 pounds (250 pounds with assistance)
- c. Ability to interpret written, oral and diagnostic form instructions
- d. Ability to use good judgment and remain calm in high-stress situations
- e. Ability to work effectively in an environment with loud noises and flashing lights
- f. Ability to function efficiently throughout an entire work shift
- g. Ability to calculate weight and volume ratios and read small print, both under life threatening time constraints
- h. Ability to read and understand English language manuals and road maps
- i. Ability to accurately discern street signs and address numbers; ability to interview patient, family members and bystanders
- j. Ability to document, in writing, all relevant information in prescribed format in light of legal ramifications of such
- k. Ability to converse in English with coworkers and hospital staff as to status of patient.

EMS personnel should possess good manual dexterity, with ability to perform all tasks related to highest quality patient care. Ability to bend, stoop and crawl on uneven terrain and ability to withstand varied environmental conditions such as extreme heat, cold and moisture is vital. The ability to work in low light, confined spaces and other dangerous environments is required.

### Description of Tasks:

1. Receives call from dispatcher, responds appropriately to emergency calls, reads maps, may drive ambulance to emergency site, uses most expeditious route and observes traffic ordinances and regulations.
2. Determines nature and extent of illness or injury, takes pulse, blood pressure, visually observes changes in skin color, auscultates breath sounds, makes determination regarding patient status, establishes priority for emergency care, renders appropriate emergency care (based on competency level); may administer intravenous drugs or fluid replacement as directed by physician.
3. May use equipment (based on competency level) such as but not limited to, defibrillator, electrocardiograph, performs endotracheal intubation to open airway and ventilate patient, inflates pneumatic anti-shock garment to improve patient's blood circulation or stabilize injuries.
4. Assists in lifting, carrying, and transporting patient to ambulance and on to a medical facility.
5. Reassures patients and bystanders, avoids mishandling patient and undue haste, and searches for medical identification emblem to aid in care.
6. Extricates patient from entrapment, assesses extent of injury, uses prescribed techniques and appliances, radios dispatcher for additional assistance or services, provides light rescue service if required, provides additional emergency care following established protocols.
7. Complies with regulations in handling deceased, notifies authorities, and arranges for protection of property and evidence at scene.

8. Determines appropriate facility to which patient will be transported, reports nature and extent of injuries or illness to the facility, asks for direction from hospital physician or emergency department.
9. Observes patient enroute and administers care as directed by physician or emergency department or according to published protocol.
10. Identifies diagnostic signs that require communication with facility.
11. Moves the patient into the emergency facility from the ambulance
12. Reports verbally and in writing concerning observations about the patient, patient care at the scene, patient care in route to facility and provides assistance to emergency department staff as required.
13. Maintains familiarity with all specialized equipment.
14. Replaces supplies, sends used supplies for sterilization, checks all equipment for future readiness, maintains ambulance in operable condition, ensures ambulance cleanliness and orderliness of equipment and supplies, decontaminates vehicle interior, determines vehicle readiness by checking oil, gasoline, water in battery and radiator and tire pressure.

## **Americans With Disabilities Act**

The Americans with Disabilities Act does not exempt the student from the Functional Position Description requirements. These requirements are viewed as essential to the job. However, whenever possible, reasonable accommodations will be made to students with disabilities. The Collin County Community College EMS Program uses the rules of the Texas Department of State Health Services along with the National Registry of EMT's, as a template with regards to what accommodations will be provided. Students must speak with the instructor within the first class session in order to be considered for accommodation. It is the student's responsibility to contact the Course Coordinator's Office at 210-567-7576 and show legitimate documentation of the disability by the third day of class. The following is a sample list of accommodations that are not allowed in the EMS Program because they are not in compliance with the essential job functions of an EMT or paramedic as outlined in the Functional Position Description. These include, but are not limited to:

1. ***Students are not allowed additional time for skills with specific time frames.***
  - Obviously patients would suffer due to life threatening conditions in emergency situations if treatment were delayed.
2. ***Students are not allowed unlimited time to complete a written exam.***
  - This request is not considered reasonable because a candidate should be able to complete a test within a finite amount of time.
  - Students will be allowed a maximum of time and one-half to complete written exams.
3. ***Students are not allowed to have written exams given by an oral reader.***
  - The ability to read and understand small English print is an essential function of the profession, and written exams are designed, at least in part, to measure that ability.
4. ***Students are not provided a written exam with a reading level of less than grade eight.***
  - The EMS profession requires a reading level of at least grade eight to work safely and efficiently.
5. ***Students must answer all written test questions as written. No explanation of the question can be provided by the test proctor or any other individual.***
  - Additional descriptions of test questions would not be a reasonable accommodation because reading and understanding written English is an essential part of EMS communication.
  - Student must be able to understand and converse in medical terms appropriate to the profession.

**PLEASE NOTE:**

**A CRIMINAL BACKGROUND INQUIRY WILL BE DONE ON ALL STUDENTS PRIOR TO ACCEPTANCE INTO THE PROGRAM. UNACCEPTABLE RESULTS MAY RESULT IN APPLICATION DENIAL OR DISMISSAL FROM THE EMS EDUCATION PROGRAM. ADDITIONALLY, THE TEXAS DEPARTMENT OF STATE HEALTH SERVICES AND THE NATIONAL REGISTRY OF EMT'S, BOTH PERFORM A BACKGROUND CHECK PRIOR TO CERTIFICATION OR LICENSURE.**

**IF YOU HAVE QUESTIONS REGARDING WHAT IS OR IS NOT AN ACCEPTABLE BACKGROUND, CONTACT THESE AGENCIES DIRECTLY AT THE FOLLOWING NUMBERS:**

**TDSHS: 512.834.6700 NREMT: 614.888.4484**

***Failure to disclose any convictions of a felony or misdemeanor including deferred adjudication etc. will be grounds for application denial or removal from the course.***

**THE FOLLOWING *MAY* RESULT IN AN UNACCEPTABLE BACKGROUND INQUIRY:**

- (1) the misdemeanor of knowingly or intentionally practicing as an EMS professional without a certification or license;
- (2) an offense involving moral turpitude;
- (3) the misdemeanor of failing to report child abuse or neglect;
- (4) a misdemeanor involving deceptive business practices;
- (5) the offense of assault or sexual assault;
- (6) the felony offense of insurance claim fraud;
- (7) a misdemeanor and/or a felony offense under various titles of the Texas Penal Code:
  - (A) concerning Title 5 offenses against the person;
  - (B) concerning Title 7 offenses against property;
  - (C) concerning Title 8 offenses against public administration;
  - (D) concerning Title 9 offenses against public order and decency;
  - (E) concerning Title 10 offenses against public health, safety, and morals; and
  - (F) concerning Title 4 offenses of attempting or conspiring to commit any of the offenses in subparagraphs (A)-(E) above; or
- (8) any felony or misdemeanor alcohol or drug related offences
- (9) any other misdemeanor or felony directly relating to the duties and responsibilities of an EMS professionals.